

Job Description: CEO

We are seeking an experienced CEO to manage day-to-day operations of our company. The right candidate must be ready to build and model a great company culture, provide inspired leadership to our executive team, establish a great working relationship with the board of directors and set a course for company strategy.

CEO Responsibilities:

- Will be responsible to manage and growth of the following business divisions:
 - ✓ Engineering Business Unit
 - ✓ Staffing Business Unit
 - ✓ Software development Business Unit
 - ✓ Telecom Business Unit
- Provide inspired leadership company wide.
- Make high-level decisions about policy and strategy.
- Report to the board of directors and keep them informed.
- Develop and implement operational policies and a strategic plan.
- Develop the company's culture and overall company vision.
- Help with recruiting new staff members when necessary.
- Create an environment that promotes great performance and positive morale.
- Oversee the company's fiscal activity, including budgeting, reporting, and auditing.
- Assure all legal and regulatory documents are filed and monitor compliance with laws and regulations.
- Work with the executive board to determine values and mission, and plan for short and long term goals.
- Identify and address problems and opportunities for the company.
- Build alliances and partnerships with other organizations.
- Oversee day-to-day operation of the company.
- Work closely with the human resource department to ensure great hiring.
- Set up sales target annually and quarterly
- Make plans and execute those plans to achieve financial targets
- Built team for each business unit to perform in house work and to support HTB's sisters' concerns located in USA

CEO Requirements:

- Bachelor's degree or Master's degree in Engineering with MBA is preferable.
- 20+ years of experience in the field of engineering and executive management
- Experience in a senior management position is a mandatory
- Knowledge of profit and loss, balance sheet and cash flow management and general finance and budgeting.
- Ability to build consensus and relationships among executives, partners, and the workforce.
- Understanding of human resources and personnel management.

- Understanding of project management
- Experience with corporate governance.
- Proven negotiation skills.
- Ability to understand new issues quickly and make wise decisions.
- Ability to inspire confidence and create trust.
- Ability to work under pressure, plan personal workload effectively and delegate.
- Area of expertise (Aerospace/IT/Telecom)

Job Location: Dhaka

Salary: Negotiable

Please send your CV to the following email:

Job2020@htbbd.com